

**Decision maker:** Cabinet Member for Resources

**Subject:** HR, Legal & Performance Business Plan 2013 – 2014

**Date of Decision** 4<sup>th</sup> July 2013

**Report By:** Head of HR, Legal & Performance

**Wards affected:** All

**Key decision (over £250k):** No

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**1. Purpose of report**

This report presents the HR, Legal & Performance 2013/14 business plan and its main priorities.

**2. Recommendations**

That the Cabinet Member for Resources approves the main priorities set out in this business plan.

**3. Background**

The HR, Legal & Performance business plan is a corporate document that sets out the service's goals for the year 2013/14.

It sets down the main priorities for the service, including an assessment of the objectives, the strategies to achieve them & measures of success. It identifies the resources that will be used and the key risks to the service's goals.

Consultation with and feedback from stakeholders is taken into account in building this business plan.

**4. Reasons for recommendations**

To enable the HR, Legal & Performance service to implement the objectives set out in the plan.

**5. Equality impact assessment (EIA)**

No EIA has been completed in respect of the plan itself, but individual activities and strategies contained in the plan will be subject to appropriate EIAs.

**6. Legal implications**

There are no legal implications arising from this report.

**7. Head of financial services' comments**

The Service objectives set out in the Business Plan are to be achieved within the approved 2013/14 Budget. The impact of future savings targets on resources available will be reviewed as part of the rolling review of Service Business Plans.

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Signed by:

**Appendices:**

None

**Background list of documents: Section 100D of the Local Government Act 1972**

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

Title of document	Location
HR, Legal & Performance Business Plan 2013 – 2014	Attached

The recommendation(s) set out above were approved/ approved as amended/ deferred/ rejected by ..... on .....

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Signed by: